

**LOS RIOS COMMUNITY COLLEGE DISTRICT
ADVANCED EDUCATION APPLICATION**

College:	<input type="checkbox"/> ARC	<input type="checkbox"/> CRC	
	<input type="checkbox"/> FLC	<input type="checkbox"/> SCC	
Term:	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	<input type="checkbox"/> Fall
Year:	20____		

STUDENT SECTION:

Name: _____ Los Rios Student ID #: _____
Last First Middle

Date of Birth: _____ Phone: _____ Email Address: _____

Current School Attending: _____ Grade Level: _____

Have you previously attended Los Rios classes as an Advanced Education student? Yes No

 Student Signature Date

APPROVAL:

Parent/Guardian (completed by parent/guardian – see BACK for guidelines and policies)
My child has permission to enroll as an Advanced Education in LRCCD. I/We have read and understand the Policies and Guidelines on the back of this application. I/We understand that coursework attempted or completed becomes part of my child's permanent college record. My signature also provides formal permission to allow high school designees to provide necessary information for enrollment, including my child's unofficial high school transcript if needed for placement.

 Parent/Guardian Name Signature Parent Email Address Phone Date

HIGH SCHOOL SECTION : ENROLLMENT REQUEST & RECOMMENDATION

Please use the Course Name(s) and 5-digit Class Number(s) from the Schedule of Classes to request enrollment. The college Admissions Office will attempt to process enrollments in the order listed below as available up to the number of desired courses as indicated below. This form may only be used to enroll at a single college; once admitted, you may also submit an add/drop request to the college Admissions Office to enroll later or at multiple colleges. **Enrollment is limited district-wide to a maximum of 11 units a semester.**

- | | | |
|--|--|--|
| 1. _____
Course Name / 5-digit Class Number | 2. _____
Course Name / 5-digit Class Number | 3. _____
Course Name / 5-digit Class Number |
| 4. _____
Course Name / 5-digit Class Number | 5. _____
Course Name / 5-digit Class Number | 6. _____
Course Name / 5-digit Class Number |

I have entered my requested enrollment in order of preference, please enroll me as courses are available up to ____ classes.

APPROVAL/SIGNATURES (School designee has evaluated the requirements and support the student's request)

High School Designee (completed by high school administrator, counselor or designee as defined in Education Code – see Page 2 for guidelines and policies)
By signing below, I have determined this applicant would benefit from advanced scholastic or vocational work.

 High School Designee Name Title Signature Phone Date

Los Rios Community College District – OFFICE USE ONLY:

College Counselor or Representative Signature _____ Date _____

This student has provided all the required documentation and meets the criteria for Admission as noted below.

Started 9 th grade or is 14 years of age	Approved Parent Signatures	Approved High School Signatures
High School Transcript Attached	Copy of current high school schedule	Private school affidavit, if applicable
Documentation of age, if not reflected on High School transcript	Prerequisites cleared/met	
English placement _____	Math placement _____	Special Program _____
Received by: _____	Date: _____	Approve Deny Initials: _____ Date: _____

ADVANCED EDUCATION – ELIGIBILITY AND GUIDELINES

Advanced Education is intended to provide high school students with educational enrichment opportunities at the community college level. To ensure success as an Advanced Education student, the following policies and guidelines have been developed to guide enrollment.

WHO CAN ENROLL AS AN ADVANCED EDUCATION STUDENT?

- Students who have parental consent to attend college as an Advanced Education Student and have been recommended by their high school principal (or their designee) to be admitted to the Los Rios Community College District to pursue advanced scholastic or vocational opportunities.
- Students must have started the 9th grade or be at least 14 years of age by the first day of instruction.
- Students who do not meet general admission requirements may appeal for exception to these requirements.
- Students must be mature enough to understand the course material and to benefit from the presentation style.

WHAT COURSES ARE EXCLUDED FROM ADVANCED EDUCATION?

- Courses where the student's safety or the safety of others would be jeopardized.
- Courses where the ability of others to benefit from instruction may be compromised due to your ability to relate to the mature nature of the subject matter or teaching methods.

Note: Students may enroll in a maximum of 11 units in the Los Rios Community College District courses each semester.

DOCUMENTS REQUIRED:

- New students must complete an online Los Rios admissions application, indicating they are concurrently enrolled in high school while attending college classes (Special Admit). Continuing students must complete the Supplemental Enrollment Form on eServices prior to enrollment.
- Read and follow the submission instructions found online at the college of your choice – American River, Cosumnes River, Folsom Lake or Sacramento City colleges.
- Documents in addition to the Advanced Education application will include:
 - A copy of Private School Affidavit, where appropriate.
 - If the application is not signed by school principal, include list of authorized designees (unless college already has the list on file).
 - Documentation of age.
- Students must complete the Advanced Education application every semester they wish to enroll, including all required documentation. Upon high school graduation, student submits a new application as a 1st time, new student.

INFORMATION FOR HIGH SCHOOL DESIGNEE (PRINCIPAL, COUNSELOR, OR OTHER DESIGNEE):

- The recommended classes cannot be offered at the applicant's school during this term – or the applicant is taking the maximum number of units and cannot fit these classes in his/her schedule.
- For summer session – Community college summer session attendance cannot be recommended for more than 5% of the total number of pupils who completed that grade immediately prior to the time of recommendation (EC Sec. 48800(d)(1)(2)).
- If signing this form as a designee of the principal, you must provide the college with a listing (on school letterhead and signed by the principal) of all duly authorized designees or the college must have this information on file.

INFORMATION FOR PARENT/GUARDIAN AND STUDENT:

- We understand that college courses may include adult/mature subject matter.
- The course credit and grades received will become a part of the student's permanent college record.
- Students must meet all course prerequisites to enroll in a course.
- Students are expected to assume a greater responsibility for learning when enrolled in classes at the college level.
- If you are not present for the first class meeting, you may be dropped from the class.
- If initially denied eligibility to enroll, a student may file an appeal requesting further consideration.
- Under section 49061 of the Education code, parents of community college students do not have a right of access to their children's student records, regardless of whether the student is under the age of 18. High school students must abide by the same FERPA laws as any other college student. For more information about FERPA laws, please visit their website at <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.