

# Sacramento City College - Pass/No Pass Grade Request

\_\_\_\_\_  
Last Name                                      First Name                                      MI                                      Semester                                      /                                      Year

\_\_\_\_\_  
Student ID Number (required)  
\_\_\_\_\_

## Pass/No Pass Grading

A student may elect one course per semester to be graded on a Pass or a No Pass grading basis. A request from must be filed with the Admissions and Records Office for this option prior to the end of the fifth week for a regular semester course. The deadlines for filing the request for short-term courses are published in the class schedule. The equivalent of an A, B, C received for the course will be recorded as P, with units earned. The equivalent of a D or F will be recorded as NP, with no units earned. Units attempted for Pass/No Pass grades are not computed in the grade point average, but are used for determining progress probation and progress dismissal.

Please grade the following class on a Pass/No Pass basis:

\_\_\_\_\_  
Class No.                                      Title of Class                                      Units

Students are advised to consult with a Counselor for current policies regarding Pass/No Pass grading before using this grading option.

Total previous attempts in Pass/No Pass: \_\_\_\_\_ units

\*Note: Only ONE class per semester or summer session may be taken Pass/No Pass.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date