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Information for Clinical Instructor (CI)

Hello CI,

Thank you very much for your willingness to assist in the education and training of our student(s) in the physical therapist assistant (PTA) program for Sacramento City College. In order to assist in the process of the clinical rotation, we would like to provide some useful information.

Sacramento City College (SCC) PTA program has posted a Clinical Education page on the college website (<https://www.scc.losrios.edu/pta/clinical-education/>). On the site, users can locate pertinent downloadable information including:

- Clinical Education Handbook
- Evaluation of Learning Experience Form
- Information on Competency Hours
- Midpoint Conference Form – used for in-person / telephone meeting between PTA staff, PTA student, and Clinical Instructor (CI)
- The Law and Regulation Governing Physical Therapist Assistant Students and Interns
- CPI Web information – including link to new CPI 3.0 training, and APTA's Clinical Instructor User Guide

For CIs unfamiliar with CPI Web, it **is an online**-based assessment tool developed by the APTA as a way for the CI and student to document the student's performance and progress during the clinical rotation. CPI Web is commonly utilized by both PT and PTA programs. This year an updated version, CPI 3.0 was enacted. The previous version will no longer be available after Sept. 30, 2023.

This means new training is necessary in order to complete the CPI. You will need to either log in to your APTA account, or sign up for a free APTA account to take the training (if you have not previously completed CPI 2.0 training and are not a member of APTA) The course should take between 90-105 minutes and you will earn CEU's for taking the course. You must complete it and take the assessment, receiving your certificate in order for you to be linked in the CPI. [CPI CI training for both PT and PTA students](#)

As the Director of Clinical Education for the SCC PTA program, I will set up the evaluation, linking the student and the CI using the email provided to the student by the CI. This is done once I have received all student's CI information (usually by the end of the first week). Reminder, the email should be the same email used for the APTA Learning Center.

For the CPI Web, there is a midpoint evaluation due on the Friday of the third week and a final evaluation due by the last day of the clinical (For Intermediate and Final Rotations). The student does an evaluation of themselves, while the clinical instructor does an evaluation of the student. It is required for the student to sign off that they read the clinical instructor's evaluation and the clinical instructor signs off that they read the student's self-evaluation.

On the Clinical Education webpage, there is information pertaining to the specific clinical rotations. SCC offers three clinical rotations for the students as they progress through the program. Below is the list of clinical classes including description and when the course occurs in the program:

- 1st clinical rotation (PTA 122)
 - Full-time 3 weeks (112 hours) End of Summer of 1st year after completing didactic work for fall, spring, and summer semesters
- 2nd clinical rotation (PTA 142)
 - Full-time 6+ weeks (240 hours) – end of the Fall semester of the second year.
- 3rd clinical rotation (PTA 152)
 - Full-time 6 weeks (240 hours) – end of Spring semester of the second year.

For each of the clinical rotations, there is a weekly planning form where the student and clinical instructor assess how the student did for that week and set goals for the following week. The assignment is due weekly on the Friday of that week. The student will provide the form and discuss it further with you.

I hope this information is helpful in providing resources as we start the journey of the student through this clinical rotation. If you have any questions, please do not hesitate to contact me.

Thank you,

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