



Work Experience

Cooperative Work Experience (WEXP) is an experiential academic program where students apply what they have learned in the classroom to a work environment. The program offers students the opportunity to develop technical skills, explore possible career choices, build confidence, network with people in the field, and transition into the world of work.

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Work Experience (WEXP)

WEXP 198 Work Experience - General

Units:	1 - 3
Hours:	60 - 225 hours LAB
Prerequisite:	None.
Enrollment Limitation:	According to Education Code Title 5 regulations, a student must be in a paid or unpaid job or volunteer position.
General Education:	AA/AS Area III(b)
Catalog Date:	June 1, 2020

According to Title 5, code 55252, General Work Experience Education is supervised employment that is intended to assist students in acquiring desirable work habits, attitudes, and career awareness. General Work Experience need not be related to the students' educational goals. This course is designed for students working in a paid or unpaid job or volunteer position unrelated to their major. The student must have a job or volunteer position secured to remain enrolled in the course. The course will provide students with a structured program designed to teach them new soft skills and employability skills in a real world work environment that will assist them in securing a volunteer position or job in the future. Course content includes understanding the application of education to the workforce; responsibilities of a volunteer or employee in a workforce setting; responsibilities of an intern or employee in a workforce setting; completion of Title 5 Education Code documents (i.e. Student Application, Learning Objectives, Time Sheet, and Evaluation), that document the student's progress and hours spent in the workplace; and development of workplace soft skills and employability skills relevant to the 21st century workplace. Learning objectives will be developed between the student, employer, and Work Experience Instructor to best meet the student's level of learning. The student will be required to attend an orientation at the beginning of the course. The student must also complete a minimum of 75 hours to a maximum of 225 hours of paid work; or a minimum of 60 hours to a maximum 180 hours of unpaid or volunteer work per unit per semester. Students may take up to 16 units total across all Work Experience course offerings. This course may be taken up to four times when there are new or expanded learning objectives. Only one Work Experience course may be taken per semester.

Student Learning Outcomes

Upon completion of this course, the student will be able to:

- apply classroom knowledge through the application of a structured, supervised, and on-the-job experience, by writing a minimum of 3 (three) learning objectives, using Title 5 Statement of Learning Objectives and Cooperative Work Experience Education Agreement in partnership with the Work Experience Instructor and employer or work site supervisor.
- develop communication, interpersonal, and networking skills that can be applied to future workplace settings.
- demonstrate career awareness and direction, through exploration of volunteer and general work experience opportunities, to assist student in choosing a major and/or career path.

WEXP 498 Work Experience in (Subject)

Units:	1 - 4
Hours:	60 - 300 hours LAB
Prerequisite:	None.
Enrollment Limitation:	According to Education Code Title 5 regulations, a student must be in a paid or unpaid job, volunteer position, or internship.
Transferable:	CSU
General Education:	AA/AS Area III(b)
Catalog Date:	June 1, 2020

According to Title 5, code 55252, Occupational Work Experience Education is supervised employment extending classroom - based occupational learning at an on-the-job learning station related to the student's educational or occupational goal. This course is designed for students working in a paid or unpaid job, volunteer position or internship directly related to their major. The course will provide students with a structured program designed to teach them new soft skills and employability skills that will assist them in securing a job in the future and an opportunity to explore occupational interests that will assist them in the academic major and career decision making process. The student must have a job, volunteer, or internship position secured to remain enrolled in the course. Course content includes understanding the application of education to the workforce; responsibilities of an intern or employee in a workforce setting; completion of Title 5 Education Code documents (i.e. Student Application, Learning Objectives, Time Sheet, and Evaluation), that document the student's progress and hours spent in the workplace; and development of workplace soft skills and employability skills relevant to the 21st century workplace. Learning objectives will be developed between the student, employer, and Work Experience Instructor to best meet the students level of learning. The student will be required to attend an orientation at the beginning of the course and complete a minimum of 75 hours to a maximum of 300 hours of paid work; or a minimum of 60 hours to a maximum 240 hours of unpaid work per unit per semester. This course may be taken up to 4 times when there is new or expanded learning on the job for up to 16 units. Only one Work Experience course may be taken per semester.

Student Learning Outcomes

Upon completion of this course, the student will be able to:

- apply classroom knowledge through the application of a structured, supervised, and on-the-job experience, by writing a minimum of 3 (three) learning objectives, using Title 5 Statement of Learning Objectives and Cooperative Work Experience Education Agreement in partnership with the Work Experience Instructor and employer or work site supervisor.
- demonstrate increased knowledge of personal skills he or she hope to apply to future workplace settings, such as communication skills, interpersonal skills, and networking.
- develop career awareness and direction, through exploration of volunteer and general work experience opportunities, to assist student in choosing a major and/or career path.

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