

# Administration of Justice

The general field referred to as "Administration of Justice" is directed toward the prevention, discovery, control, and treatment of crimes, criminals, and criminality. Students desiring to enter a career concerned with the administration of justice will find that this curriculum has the flexibility that allows them to prepare for specific fields included in that broad category. The program also provides the basis for advanced study at a four-year college.

## Career Options

The general field of administration of justice is directed toward the prevention, discovery, control, and treatment of crimes, criminals, and criminality. Opportunities for graduates include positions as federal and state parole officers, probation officers, and correctional administrators. The program also provides the basis for advanced study at a four-year college.

## 100% Online Degree

At Sacramento City College, we offer you the opportunity to earn your Administration of Justice degree in a variety of ways, including 100% online!

### Our online courses emphasize:

- Criminal justice
- Emergency management
- Public safety
- Security
- Public policy

### Opportunities for college graduates include wide-ranging positions with:

- Federal, state, and local government
- Law enforcement
- Courts
- Correctional services

### Benefits of Our Criminal Justice Degree Online

- 100% Online
- **Convenient & flexible** – online Administration of Justice, general education, and elective courses let you balance work, life, family, and school
- **We are committed to your success** – whether your goal is to start a new career or to advance in your current one!
- **Accredited** – Learn at an accredited online college
- Transfer credits accepted
- We offer both A.S. in Administration of Justice and A.S. for Transfer in Administration of Justice degrees

### Courses Offered Online

- ADMJ 300 Introduction to Administration of Justice
- ADMJ 302 Community Relations: Multicultural Issues
- ADMJ 304 Juvenile Delinquency
- ADMJ 320 Concepts of Criminal Law
- ADMJ 322 Criminal Procedures
- ADMJ 323 Legal Aspects of Evidence
- ADMJ 330 Criminal Investigation

**Dean** [Dennis Lee \(/about-us/contact-us/faculty-and-staff-directory/dennis-lee\)](/about-us/contact-us/faculty-and-staff-directory/dennis-lee)

**Department Chair** [Kelly Gould \(/about-us/contact-us/faculty-and-staff-directory/kelly-gould\)](/about-us/contact-us/faculty-and-staff-directory/kelly-gould)

**Meta-Major** [People and Society \(/academics/meta-majors/people-and-society\)](/academics/meta-majors/people-and-society)



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## Associate Degrees for Transfer

### A.S.-T. in Administration of Justice

The general field referred to as "Administration of Justice" is directed toward the prevention, discovery, control, and treatment of crimes, criminals, and criminality. Students desiring to enter a career concerned with the administration of justice will find that this curriculum has flexibility that allows them to prepare for specific fields included in that broad category. The program also

provides the basis for advanced study at a four-year college. Opportunities for college graduates include positions as federal and state parole officers, probation officers, and correctional administrators.

General college preparatory courses are recommended as High School Preparation.

The Associate Degree for Transfer (ADT) student completion requirements (as stated in SB1440 law):

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements (CSU GE-Breadth).
  - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a "C" or better in all courses required for the major or area of emphasis.

**Catalog Date:** June 1, 2020

## Degree Requirements

COURSE CODE	COURSE TITLE	UNITS
ADMJ 300	Introduction to Administration of Justice	3
ADMJ 320	Concepts of Criminal Law (3)	3
or ADMJ 480	Concepts of Criminal Law - Honors (3)	
A minimum of 6 units from the following:		6
ADMJ 302	Community Relations: Multicultural Issues (3)	
ADMJ 304	Juvenile Delinquency (3)	
ADMJ 322	Criminal Procedures (3)	
ADMJ 323	Legal Aspects of Evidence (3)	
ADMJ 330	Criminal Investigation (3)	
ADMJ 340	Introduction to Correctional Services (3)	
A minimum of 6 units from the following:		6
ADMJ 301	Investigative Report Writing (3)	
ADMJ 315	Pathway To Public Safety Careers (3)	
SOC 318	Introduction to Crime, Deviance, and Social Control (3)	
or ADMJ 349	Introduction to Crime, Deviance, and Social Control (3)	
PSYC 480	Honors General Principles (3)	
or PSYC 300	General Principles (3)	
SOC 480	Introductory Sociology - Honors (3)	
or SOC 300	Introductory Sociology (3)	
STAT 480	Introduction to Probability and Statistics - Honors (4)	
or STAT 300	Introduction to Probability and Statistics (4)	
Total Units:		18

*The Associate in Science in Administration of Justice for Transfer (AS-T) degree may be obtained by completion of 60 transferable, semester units with a minimum 2.0 GPA, including (a) the major or area of emphasis described in the Required Program, and (b) either the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.*

## Student Learning Outcomes

Upon completion of this program, the student will be able to:

- effectively communicate in both oral and written formats.
- demonstrate a knowledge of the interactions and relationships of law enforcement, courts, and corrections on the local, state, and federal levels.
- identify career opportunities in the criminal justice system at the local, state, and federal levels.
- analyze crime causation, recognize the elements within criminal statutes, and be familiar with criminal procedures utilized to enforce those statutes.
- evaluate the complex legal aspects of criminal investigations, procedures, constitutional law, and case law.
- apply laws and procedures for the collection and utilization of evidence for the purpose of criminal prosecutions.
- identify and explain the purpose and authority of the local, state, and federal courts systems.
- identify and explain the purpose and authority of law enforcement agencies at the local, state, and federal levels.
- recognize, understand, and acquire a sensitivity to the diverse cultures in our society and how this diversity impacts the criminal justice system.

## Career Information

There is an urgent demand for trained personnel in such areas as uniformed police patrol, investigation, criminal identification, criminalistics, court services, and corrections. Professionally

rewarding employment in these areas may be found on the local, state, federal, and private levels.

# Associate Degrees

## A.S. in Administration of Justice

The general field referred to as "Administration of Justice" is directed toward the prevention, discovery, control, and treatment of crimes, criminals, and criminality. Students desiring to enter a career concerned with the administration of justice will find that this curriculum has flexibility that allows them to prepare for specific fields included in that broad category. The program also provides the basis for advanced study at a four-year college. Opportunities for college graduates include positions in local, state, and federal, law enforcement, courts and correctional services.

Recommended High School Preparation: General college preparatory courses.

**Catalog Date:** June 1, 2020

## Degree Requirements

COURSE CODE	COURSE TITLE	UNITS
ADMJ 300	Introduction to Administration of Justice	3
ADMJ 302	Community Relations: Multicultural Issues	3
ADMJ 304	Juvenile Delinquency	3
ADMJ 320	Concepts of Criminal Law (3)	3
or ADMJ 480	Concepts of Criminal Law - Honors (3)	
ADMJ 322	Criminal Procedures	3
ADMJ 323	Legal Aspects of Evidence	3
ADMJ 330	Criminal Investigation	3
Total Units:		21

*The Administration of Justice Associate in Science (A.S.) degree may be obtained by completion of the required program, plus general education requirements, plus sufficient electives to meet a 60-unit total. See SCC graduation requirements.*

## Student Learning Outcomes

Upon completion of this program, the student will be able to:

- effectively communicate in both oral and written formats.
- demonstrate a knowledge of the interactions and relationships of law enforcement, courts, and corrections on the local, state, and federal levels.
- identify career opportunities in the criminal justice system at the local, state, and federal levels.
- analyze crime causation, recognize the elements within criminal statutes, and be familiar with criminal procedures utilized to enforce those statutes.
- evaluate the complex legal aspects of criminal investigations, procedures, constitutional law, and case law.
- apply laws and procedures for the collection and utilization of evidence for the purpose of criminal prosecutions.
- identify and explain the purpose and authority of the local, state, and federal courts systems.
- identify and explain the purpose and authority of law enforcement agencies at the local, state, and federal levels.
- recognize, understand, and acquire a sensitivity to the diverse cultures in our society and how this diversity impacts the criminal justice system.

## Career Information

A variety of career opportunities are open to students who successfully complete specific portions of this program of study. There is a demand for qualified personnel in such areas as law enforcement, courts, and corrections. Professionally rewarding employment in these areas may be found on the local, state, federal, and private level.

# Certificate

## Legal Studies Certificate

The legal studies certificate is designed to enhance opportunities for employment in the legal profession.

**Catalog Date:** June 1, 2020

## Certificate Requirements

COURSE CODE	COURSE TITLE	UNITS
BUS 345	Law and Society (3)	3
or SOC 318	Introduction to Crime, Deviance, and Social Control (3)	
or ADMJ 349	Introduction to Crime, Deviance, and Social Control (3)	

COURSE CODE	COURSE TITLE	UNITS
COMM 311	Argumentation and Debate	3
ENGWR 300	College Composition (3)	3-4
or ENGWR 488	Honors College Composition and Research (4)	
ENGWR 301	College Composition and Literature (3)	3-4
or ENGWR 302	Advanced Composition and Critical Thinking (3)	
or ENGWR 303	Argumentative Writing and Critical Thinking Through Literature (4)	
or ENGWR 482	Honors Advanced Composition and Critical Thinking (3)	
HIST 310	History of the United States (3)	3
or HIST 311	History of the United States (3)	
or HIST 320	History of the United States: African-American Emphasis (3)	
or HIST 321	History of the United States: African-American Emphasis (3)	
or HIST 483	History of the United States - Honors (3)	
or HIST 484	History of the United States - Honors (3)	
or HIST 486	History of the United States: African American Emphasis - Honors (3)	
or HIST 487	History of the United States: African American Emphasis - Honors (3)	
POLS 301	Introduction to Government: United States (3)	3
or POLS 481	Introduction to Government: United States - Honors (3)	
STAT 300	Introduction to Probability and Statistics (4)	3-4
or STAT 480	Introduction to Probability and Statistics - Honors (4)	
or ECON 310	Statistics for Business and Economics (3)	
Total Units:		21 - 24

## Student Learning Outcomes

Upon completion of this program, the student will be able to:

- effectively communicate in both oral and written formats.
- identify career opportunities in the legal profession.
- analyze crime causation, recognize the elements within statutes and be familiar with procedures utilities to enforce those statutes.
- evaluate the complex legal aspects of criminal investigations, law procedures, constitutional law, and case law.
- identify and explain the purpose and authority of the local, state, and federal courts systems.
- define and use legal terminology accurately and appropriately.

## Career Information

Career opportunities in legal studies have an excellent outlook. Labor Market Information for the greater Sacramento region indicates that there is an undersupply of educational awards in legal studies as compared to the number of projected annual openings for positions in this professional area. This certificate creates opportunities in the legal profession as lawyer, judge, mediator, paralegal, consultant, educator, corporate attorney, court administrator, governmental administrator, or politician.

# Administration of Justice (ADMJ)

## ADMJ 300 Introduction to Administration of Justice

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 300 and ENGRD 310 with grades "C" or better
<b>Transferable:</b>	CSU; UC
<b>General Education:</b>	CSU Area D (effective Fall 2020); IGETC Area 4 (effective Fall 2020)
<b>C-ID:</b>	C-ID AJ 110
<b>Catalog Date:</b>	June 1, 2020

This course introduces the characteristics of the American criminal justice system, U.S. Constitutional Rights, criminal activity, crime causation, domestic and international criminal threats, law enforcement response to criminal activity, and future law enforcement trends. It emphasizes the components of the American justice system, due process, courts and correctional services, ethics, and leadership.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- describe the history, structure, and function of law enforcement, courts, and correctional systems in the United States.
- examine the interaction between law enforcement, courts, and correctional systems.
- examine due process and the protections provided by the U.S. Constitution.
- analyze ethical decision making and leadership ability.
- identify the methods, theories, and concepts associated with the sources of crime data, the emerging patterns of criminal activity, and the costs of crime.
- analyze criminological theories used to explain crime and criminality.

## ADMJ 301 Investigative Report Writing

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades of "C" or better.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course provides a study of the techniques of communicating facts, information, and ideas effectively in a simple, clear, and logical manner in the various types of criminal justice system reports. Emphasis is placed on criminal justice terminology, organization of information, investigative note-taking and report writing, and presentation of testimony in court.

### Student Learning Outcomes

Upon completion of this course, the student will be able to:

- analyze and compile data for use in report writing.
- write a report communicating facts and ideas in a simple, clear, and logical manner.
- define and demonstrate an understanding of vocabulary commonly used in the criminal justice system.
- understand how to take logical and organized notes in a interview or interrogation situation.

## ADMJ 302 Community Relations: Multicultural Issues

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGRD 310 and ENGWR 300 with grades of "C" or better
<b>Transferable:</b>	CSU; UC
<b>General Education:</b>	AA/AS Area V(b); AA/AS Area VI; CSU Area D (effective Fall 2020); IGETC Area 4 (effective Fall 2020)
<b>C-ID:</b>	C-ID AJ 160
<b>Catalog Date:</b>	June 1, 2020

This course examines the complex patterns of ethnic relations. The course emphasis relates specifically to the theoretical relationship between communities and the institutions of the justice system. The course examines the role and interplay of race, ethnicity, gender, sexual orientation, social class, culture, and the justice system from a historical and contemporary perspective. This course analyzes the challenges and prospects of administering justice within a diverse, multicultural population in the United States and offers a comparative perspective of nonwestern societies.

### Student Learning Outcomes

Upon completion of this course, the student will be able to:

- define the term "community."
- evaluate how social and political processes shaped the experiences of various underrepresented groups in the United States.
- identify the historic and contemporary causes of prejudice and discrimination in the United States and assess the outcomes.
- examine concepts of justice and fairness from the perspectives of victims, offenders, community members, and justice system professionals.
- analyze the concepts of power, privilege, discrimination, and community justice with regard to the development and administration of the justice system.
- examine how community perceptions of the justice system have been shaped historically by the relations between the system and different cultural groups within the community (e.g., social class, race, gender, religion, disability, sexual orientation, age, etc.).
- examine the changing law enforcement agency, including ethnic and racial issues within the workforce and women in law enforcement.
- recognize the impact of cultural diversity on law enforcement, multicultural law enforcement elements in terrorism and homeland security, and response strategies for crimes motivated by hate.
- appraise how law enforcement professionals can resolve these social complexities with a greater need for consideration, sensitivity, and improved communication skills with members of various cultures including immigrant cultures from nonwestern societies.
- analyze ethical decision making and leadership ability.

## ADMJ 303 Substance Abuse: Effects on Body and Behavior

<b>Same As:</b>	PSYC 405
<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGRD 310 and ENGWR 300 with grades of "C" or better
<b>Transferable:</b>	CSU; UC

**General Education:** AA/AS Area III(b)  
**Catalog Date:** June 1, 2020

This course will educate students in drug identification, signs and symptomatology, methods of use, duration of effect, behaviors, addiction, and treatment options. The course examines historical and contemporary perspectives of substance abuse issues, epidemiologic data used to establish the prevalence, incidence, and identity of at risk groups, and trends of substances of abuse and approaches to treatment. This course is especially advised for people who are seeking or working in careers in health, law enforcement, counseling, psychology, business, social services, or teaching. Credit may be earned for either PSYC 405 or ADMJ 303, but not for both.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- explain the anatomy, physiology, and basic chemistry of the nervous system.
- explain the key elements of neural signaling, pharmacokinetics and dynamics, and drug effects on neural communication and on behavior.
- demonstrate familiarity with historical and current substance abuse laws.
- define and distinguish between drug addiction, dependence, misuse and abuse, and licit and illicit drugs.
- describe potential risk factors for use and apply culturally appropriate solutions and/or interventions to various substance using/abusing populations.
- examine the influence of culture and diversity on issues related to substance use and abuse as well as political, social, and economic factors involved in supply and demand; recognize, understand, and analyze how substance use and abuse issues are interwoven with economic, social, legal, and political institutions.
- define and distinguish among the major categories of drugs in our society (e.g. stimulants, narcotics, hallucinogens) and identify any psychotherapeutic benefits.
- describe current options for recovery/treatment from addiction/dependence and resources available at federal, state, and local levels.

## ADMJ 304 Juvenile Delinquency

**Units:** 3  
**Hours:** 54 hours LEC  
**Prerequisite:** None.  
**Advisory:** ENGRD 310 and ENGWR 101 with grades of "C" or better  
**Transferable:** CSU  
**General Education:** AA/AS Area V(b); CSU Area D (effective Fall 2020)  
**C-ID:** C-ID AJ 220  
**Catalog Date:** June 1, 2020

This course is designed to examine at-risk and delinquent juvenile behaviors from a variety of historical and contemporary perspectives. This course examines the concept of delinquency, theories of childhood development, social, community, and environmental influences on children. An overview of adolescent problems and current approaches being utilized to confront these problems will also be discussed. Specifically, this course analyzes the nature and extent of delinquency with relation to gender differences, family dynamics, peer and gang groups, schools, drug use, and the juvenile justice courts.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- analyze theories of socialization that address the interrelationship of child, family, and community.
- synthesize and analyze research regarding social issues, changes, and transitions that affect children, families, schools, and communities.
- describe how gender differences, peer groups, family dynamics, schools, and drug use impact delinquency rates.
- differentiate the many diverse views and perspectives that characterize the study of at-risk and delinquent behaviors.
- assess the merits of the various theoretical models that have been used to explain the onset of delinquent behavior with a focus on choice, biology, psychology, and economic, cultural, and environmental influences affecting delinquency.
- examine the concept of at-risk behaviors and status offending, the measurement of delinquency, and the trends and patterns in delinquency rates.
- analyze the balance of theory, law, policy, and practice as they relate to juvenile delinquency.
- demonstrate an understanding of the various treatment approaches utilized to curb the onset of delinquency.
- review public policy as it relates to the well-being of children and families.

## ADMJ 315 Pathway To Public Safety Careers

**Units:** 3  
**Hours:** 54 hours LEC  
**Prerequisite:** None.  
**Advisory:** ENGRD 310 and ENGWR 300 or ESLR 310 and ESLW 310 with a grade of "C" or better.  
**Transferable:** CSU  
**General Education:** AA/AS Area III(b)  
**Catalog Date:** June 1, 2020

This course is designed for students who are pursuing careers in public safety services. Topics of this course include the history, structure, purpose, and function of federal, state and local government services, as well as characteristics and function of careers that provide services for the well-being and safety to the public. This course examines the values and mission employed by public agencies, and also explores the complex relationship between communities and the institutions and agencies charged with their governance. Lastly, this course provides an overview of the complexity and thoroughness of the pre-employment testing processes involved in testing for jobs in public safety assignments. Emphasis is placed on career readiness, employment and career search techniques, application processes, pre-employment testing, interviews, background investigations, and conditional job offers.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- identify the history, structure, and function of federal, state, and local government public safety and judicial careers.
- examine the contemporary purpose, structure, and function of federal, state, and local government public safety and judicial careers.
- analyze how community perceptions of public safety agencies and systems have been shaped by the relations between the system and different cultural groups within the community (e.g., social class, race, gender, religion, disability, sexual orientation, age, etc.).
- appraise the changing public safety agency, including ethnic and racial issues within the workforce of personnel who have taken an oath to provide safety to the community they serve.
- apply ethical standards both personally and professionally.
- comprehend the complexity and thoroughness of the pre-employment background investigation process, and identify potential career disqualifiers.
- identify the written, physical, medical, psychological, and practical pre-employment testing associated with the various public safety pathways.
- write reports in a clear and logical manner.
- examine career pathway options in the field of public safety services.

## ADMJ 320 Concepts of Criminal Law

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades of "C" or better.
<b>Transferable:</b>	CSU; UC
<b>C-ID:</b>	C-ID AJ 120
<b>Catalog Date:</b>	June 1, 2020

This course examines the philosophy and structure of criminal law in the United States. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case studies to introduce students to criminal law and the classification of crimes against persons, property, morals, and public welfare. It also includes discussion of prosecution and defense decision making, criminal culpability, and defenses of crimes. ADMJ480 is the "honors" equivalent of ADMJ320. Students eligible for the Honors Program may elect to take ADMJ480 instead of ADMJ320. Because of the close similarity of the courses credit may be earned for ADMJ320 or for ADMJ480 but not for both.

### Student Learning Outcomes

Upon completion of this course, the student will be able to:

- research the philosophical and historical evolution of criminal law.
- examine the adversary system and sources of criminal law.
- identify elements of offenses against the person, property, morals, and public welfare.
- analyze a criminal court case and identify elements of the offenses and criminal defenses applicable to that case.
- classify crimes according to severity.
- Interpret the capacity to commit crime, causation, and culpability.
- examine the effects of ethical conduct of government officials and the relationship to the enforcement of criminal laws.

## ADMJ 321 Substantive Criminal Law

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	ADMJ 320 with a grade of "C" or better.
<b>Advisory:</b>	ENGRD 310 and ENGWR 101 with grades of "C" or better
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course is an in-depth study of the substantive criminal laws commonly enforced by California state, county, and municipal law enforcement officers. The course provides a complete analysis of both statute law as created by the state legislature and case law as defined in state and federal appellate court decisions.

### Student Learning Outcomes

Upon completion of this course, the student will be able to:

- demonstrate an understanding of the statutory definitions and case law interpretations of most of the major and minor offenses contained in California criminal law.
- explain the objectives and legislative intent of the major criminal statutes found in the California Penal Code.
- understand how the enforcement of law and public policy objectives are intertwined.

## ADMJ 322 Criminal Procedures

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades "C" or better
<b>Transferable:</b>	CSU
<b>C-ID:</b>	C-ID AJ 122
<b>Catalog Date:</b>	June 1, 2020

This course is an in-depth study of criminal procedures used to enforce substantive law at both the federal and state level. Every step of the criminal process from arrest to appeal will be thoroughly explored in this course.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- identify each step in the criminal justice process from the point of arrest to the criminal trial.
- explain each step of the criminal justice process from the point of arrest to the criminal trial.
- analyze the roles played by prosecutors, criminal defense attorneys, and judges in the criminal justice process.
- distinguish the differences between the authority, jurisdiction, and organization of state and federal courts.

## ADMJ 323 Legal Aspects of Evidence

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades "C" or better
<b>Transferable:</b>	CSU
<b>C-ID:</b>	C-ID AJ 124
<b>Catalog Date:</b>	June 1, 2020

This course examines the origins, development, philosophy, and constitutional foundations of the rules of evidence as applied in United States law. Emphasis is placed on the types of evidence and laws governing admissibility of evidence into criminal procedures. Topics covered include search and seizure, hearsay evidence, witness competency, and direct evidence as contrasted to circumstantial evidence.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- distinguish the difference between direct and circumstantial evidence and demonstrate an understanding of the impact that each has on a criminal procedure.
- identify situations where a search warrant is required as opposed to those occasions where an exception to the search warrant rule will suffice.
- analyze the various types of evidence.
- understand the laws governing the admissibility of evidence into criminal procedure.
- analyze the laws of search and seizure.
- evaluate and apply the rules of evidence to specific case facts.

## ADMJ 330 Criminal Investigation

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades of "C" or better.
<b>Transferable:</b>	CSU
<b>C-ID:</b>	C-ID AJ 140
<b>Catalog Date:</b>	June 1, 2020

This course introduces students to investigative procedures and concepts applied to criminal investigations. Topics include crime scene response, collection and processing of physical evidence, techniques of surveillance, undercover assignments, and interrogation. This course will examine the role of the criminal investigator, legal requirements, search warrants, warrant service, and recognizing exceptions to the search warrant rule.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- demonstrate knowledge of critical ethical issues relating to criminal investigations.
- identify the sequential conceptual states in criminal investigation and identify associated activities for each stage.
- demonstrate knowledge of appropriate actions for first responders at crime scenes.
- identify the functions for crime scene investigation and specify the tasks performed in each function.
- analyze interview and interrogation techniques for witnesses and suspects of criminal offenses.
- examine the procedures involved in warrant requests and warrant service.
- define the investigator's role during the trial process and understand the rules of criminal procedure to include the requirement of proving the elements, categories, and features of crimes in order to initiate prosecutions.

## ADMJ 331 Patrol Procedures

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades of "C" or better.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course will study the organization of patrol division, types of patrol, and patrol duties. The role of the patrol officer in community relations, crime prevention, ethics, professionalism, and law enforcement will be examined.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- demonstrate a basic knowledge of patrol division organization in a law enforcement agency.
- explain the rules governing a patrol officer's conduct.
- differentiate the techniques and methods used by the police to cope with specifics that will be encountered while on patrol.

## ADMJ 332 Introduction to Forensic Anthropology

<b>Same As:</b>	ANTH 303
<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	ENGWR 51 or ESLW 310 and ESLR 310 with grades of "C" or better
<b>Advisory:</b>	ANTH 300 with a grade of "C" or better
<b>Transferable:</b>	CSU; UC
<b>General Education:</b>	AA/AS Area IV
<b>Catalog Date:</b>	June 1, 2020

This course is an overview of forensic anthropology, an applied field of physical anthropology. Forensic anthropology uses the analysis of human skeletal remains to answer medico-legal questions. This course emphasizes current techniques used in analysis of human skeletal remains, medico-legal procedures, and the role of the anthropologist in the investigative process. It examines the basics of bone biology, methods of skeletal analysis, and recognition of bone pathology and trauma. Students may earn credit for either ANTH 303 or ADMJ 332 but not for both.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- describe the methods and approaches of a forensic anthropologist.
- apply the techniques for determining sex, age, and ethnicity from human skeletal remains.
- examine a human skeleton and infer possible trauma and pathology.
- discuss the legal and ethical issues of working with human remains.
- apply the processes for establishing positive identification using human remains.
- explain the role of the forensic anthropologist in a criminal investigation.
- describe the dynamics of dental anthropology in positive identification.
- evaluate the significance of human skeletal remains to overall crime scene investigation.

## ADMJ 335 Profiling Terrorism

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course examines the world wide phenomenon known as terrorism. Students will study the social-historical origins of terrorism and the ideologies and philosophies of terrorist groups on a national and international level. Emphasis will be on exploring the law enforcement/intelligence methods utilized to prevent and respond to terrorist-related crime.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- compare and contrast the different definitions of terrorism.
- recognize the criminal elements that are necessary to classify a terrorist act as a crime.
- evaluate domestic and international terrorism and develop a basic understanding of the origins and background of both domestic and international terrorism.
- identify law enforcement and intelligence methods to prevent and respond to terrorist incidents.
- describe the modus operandi of various terrorist groups and the law enforcement methods used to investigate terrorist groups.
- assess and propose appropriate interventions to terrorism for current and historical terrorist activities.

## ADMJ 340 Introduction to Correctional Services

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGWR 101 and ENGRD 310 with grades of "C" or better.
<b>Transferable:</b>	CSU
<b>C-ID:</b>	C-ID AJ 200
<b>Catalog Date:</b>	June 1, 2020

This course provides an overview of both the adult and juvenile corrections systems in the United States. The topics in this course include a focus on the legal issues, specific laws, and general operation of correctional institutions, and an introduction to probation and parole supervision. The relationship between corrections and other components of the criminal justice system is also examined.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- demonstrate a knowledge of the history of corrections and predict future trends within corrections.
- describe the legal issues, specific laws, and general issues encountered in a corrections facility.
- explain the relationship between corrections, law enforcement, and the court systems.
- distinguish the difference in adult and juvenile corrections, probation, and parole.

## ADMJ 346 Probation and Parole

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGRD 310 and ENGWR 101 with grades of "C" or better
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course will compare and contrast probation and parole. Topics will include organization, function, goals, ethics, historical development, and treatment theory. California probation and parole programs will also be examined.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- Apply written skills toward probation and parole reports, and court documentation.
- examine the evolution of the community corrections model.
- describe the role of probation officer in corrections.
- describe the role of parole agent in corrections.
- identify the skills and techniques that are commonly utilized by probation and parole employees.
- compare and contrast supervision styles as applied in the public sector with those utilized in probation and parole.
- evaluate methods of intervention with case study examples.

## ADMJ 349 Introduction to Crime, Deviance, and Social Control

<b>Same As:</b>	SOC 318
<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGRD 110 and ENGWR 101, or ESLW 340 and ESLR 340, with grades of "C" or better. LIBR 318 with grade of "C" or better
<b>Transferable:</b>	CSU; UC (Same As SOC 318)
<b>General Education:</b>	AA/AS Area V(b); CSU Area D; IGETC Area 4
<b>C-ID:</b>	C-ID SOCI 160
<b>Catalog Date:</b>	June 1, 2020

This course introduces various sociological perspectives regarding issues of crime, deviance, and social control. Particular attention is paid to the analysis of how laws and cultural norms shape the definition and meaning of crime and deviance. Topics covered include street crimes, corporate crimes, white-collar crimes, domestic violence, drugs and alcohol abuse, lifestyle crimes, prison systems, capital punishment, rehabilitation, and the trend towards privatization of prisons. Field trips may be required. Credit may be earned for ADMJ 349 or SOC 318 but not for both.

# Student Learning Outcomes

Upon completion of this course, the student will be able to:

- articulate and apply core sociological perspectives to crime, deviance, and social control.
- assess, analyze, and apply sociological and criminological theories of crime and deviance.
- understand the social construction of crime, deviance, and social categories of offenses.
- evaluate and assess how social stratification can impact experiences within the criminal justice system and our ability to shape them.

## ADMJ 480 Concepts of Criminal Law - Honors

<b>Units:</b>	3
<b>Hours:</b>	54 hours LEC
<b>Prerequisite:</b>	None.
<b>Advisory:</b>	ENGRD 310 and ENGWR 101 with grades of "C" or better
<b>Transferable:</b>	CSU (effective Summer 2020)
<b>C-ID:</b>	C-ID AJ 120
<b>Catalog Date:</b>	June 1, 2020

This course examines the philosophy and structure of criminal law in the United States. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case studies to introduce students to criminal law and the classification of crimes against persons, property, morals, and public welfare. It also includes discussion of prosecution and defense decision making, criminal culpability, and defenses of crimes. Honors courses are open to students who demonstrate an ability to write carefully reasoned, well-organized essays of varying lengths, are prepared to make clear oral presentations in class,

and are able to actively contribute to seminar discussions. Credit may be earned for ADMJ 480 or ADMJ 320 but not for both.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- research the philosophical and historical evolution of criminal law.
- appraise the adversary system and sources of criminal law.
- identify elements of offenses against the person, property, morals, and public welfare.
- analyze a criminal court case and identify elements of the offenses and criminal defenses applicable to that case.
- classify crimes according to severity.
- interpret the capacity to commit crime, causation, and culpability.
- examine the effects of ethical conduct of government officials and the relationship to the enforcement of criminal laws.

## ADMJ 494 Topics in Administration of Justice

<b>Units:</b>	0.5 - 4
<b>Hours:</b>	9 - 72 hours LEC
<b>Prerequisite:</b>	None.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course is designed to examine current problems or specific topics pertaining to the administration of justice field. Particular subjects to be covered each semester will be determined by faculty from within the administration of justice department.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- analyze contemporary issues in the field of administration of justice.
- integrate new data into a better understanding of current administration of justice issues.
- examine current interest topics in administration of justice.
- develop skills and knowledge in the area of the title of the segment being offered.

## ADMJ 495 Independent Studies in Administration of Justice

<b>Units:</b>	1 - 3
<b>Hours:</b>	54 - 162 hours LAB
<b>Prerequisite:</b>	None.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course is designed to examine current problems or specific topics pertaining to the administration of justice field. Particular subjects to be covered each semester will be determined by faculty from within the administration of justice department.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- identify an area of interest and design a plan of activities to gain knowledge or skills in that area.
- independently follow a proposed plan of study from the design stage to completion.
- evaluate and reflect on personal skills, abilities, and knowledge.

## ADMJ 498 Work Experience in Administration of Justice

<b>Units:</b>	1 - 4
<b>Hours:</b>	60 - 300 hours LAB
<b>Prerequisite:</b>	None.
<b>Enrollment Limitation:</b>	According to Title V regulations, a student cannot earn academic credits in a Work Experience class unless s/he has either a job or an internship that relates specifically to the field of Administration of Justice.
<b>Transferable:</b>	CSU
<b>Catalog Date:</b>	June 1, 2020

This course is designed to provide students with effective job development skills that will assist them in obtaining and keeping an internship or a job in the student's major area. Course content will include understanding the application of education to the workforce; the responsibilities of an internship (where applicable) or a job; completion of Title V Education Code papers (the student's Application, Learning Objectives, Time sheet, and Evaluations), which document the student's progress and hours spent at the workplace or internship site; and developing workplace (soft) skills relevant to the 21st century workplace. In addition, the student is required to fulfill 18 hours lecture and 75 hours of related, paid work experience or 60 hours of volunteer work experience for one unit; 75 or 60 hours of related work experience for each additional unit. The program allows the student to combine practical, paid or non-paid work experience with college training. The course may be taken up to four times when there is new or expanded learning on the job for up to 16 units. In addition, the student and the Work Experience instructor may tailor the course to meet the student's specific professional needs by identifying 1-4 workshops, trainings, or conferences that the student may attend as part of the curriculum of the ADMJ 498 class. Only one Work Experience course may be taken per semester.

## Student Learning Outcomes

Upon completion of this course, the student will be able to:

- apply classroom study through application of planned, supervised on-the-job experience.
- develop practical workplace (soft) skills, acquire knowledge, and build confidence in the workplace.
- evaluate themselves in the following career and life planning process: self-awareness; career awareness; decision making and goal setting; job search and workplace success; balanced lifestyle.

# ADMJ 499 Experimental Offering in Administration of Justice

**Units:** 0.5 - 4  
**Prerequisite:** None.  
**Transferable:** CSU  
**Catalog Date:** June 1, 2020

## Faculty

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