

TRANSFER-MAKING IT HAPPEN
Human Career Development 318
Sacramento City College, Tue/Th, 12-12:50, SG 234
Spring 2005

COURSE OBJECTIVE: To introduce students to strategies for successful transfer to four-year colleges/universities. Admission requirements, major preparation, GE/IGETC, personal assessments and college research strategies are discussed.

INSTRUCTOR: Linda Case, MS, Counseling
Office: Transfer Center, Tuesdays & some Fridays, RN 139
Phone: (916) 558-2181; email: lbcase@ucdavis.edu

REQUIRED TEXT: Your Transfer Planner-Strategic Tools and Guerrilla Tactics
Carey E. Harbin, Wadsworth Publishing Company

EXPECTATIONS:

1. Attendance: Expected at all class sessions and activities, 50 points.
2. Attendance at the SCC Transfer Night Program, Wednesday, March 16th, 5:00-8:00pm; a questionnaire will be provided for your use, 20 pts.
3. Meet with a Sacramento City College Counselor to develop an Education Plan, 40 pts.
4. Quizzes; 2, 15 points each.
5. Personal assessments re major/minor, interests, skills, personality, etc.
6. Final: Written and Oral College Research Report; 40 pts.: Each student will select a college or university and conduct research on college admission requirements, costs, students services, etc. Research can be conducted in the Transfer Center, Career Center, through personal interviews, etc. Your paper must be 2-3 pages, typed and double-spaced, and your oral presentation 7-10 minutes. Toward the end of the semester, we will plan 3-4 college reports per class period; a schedule will be given to you to prepare for your report. There will be a lottery drawing for the order of selection of your college for this report.
7. Extra Credit: Career Research Paper; Research a career in the Career Center, www, and/or doing an informational interview with someone in that profession, 2-3 pages typed and double spaced, submitted at the end of the semester, 20 pts.

GRADING SYSTEM: Grades will be based on the following points earned:

90% - 180 - 162 = A

80% - 161 - 144 = B

70% - 143 - 126 = C

60% - 125 - 108 = D

107 - below = F

Points will be awarded for quality of work and work submitted on time;
points will be deducted on late assignments.

REQUIRED MATERIALS: Text, 8 ½ X 11 portfolio or binder to maintain handouts, paper, and writing instrument.